



# NORTHERN ELECTRICITY SUPPLY COMPANY LIMITED

(An Enterprise of Bangladesh Power Development Board)  
Office of the Executive Engineer, S&DD, NESCO Ltd, Hatibandha, Lalmonirhat.  
Tel: +01730783322, E-mail: xen.snd.hatibandha@nesco.gov.bd,  
Web: www.nesco.gov.bd



Memo No: বিবিবি/নেসকো লিঃ/হাতীঃ/২৭.২৯৮৫.৪৯.০১.২১.১১৪৫

Date: ২১/০৯/২০২১

## INVITATION FOR TENDER

1	Ministry / Division	Power Division, Ministry of Power, Energy & Mineral Resources.
2	Agency	Northern Electricity Supply Company (NESCO) Limited
3	Procuring Entity Name	Executive Engineer
4	Procuring Entity Code	N/A
5	Procuring Entity District	Lalmonirhat
6	Invitation for	Recruitment of Office Assistant, MLSS, Cleaner for Office of the Executive Engineer, Sales & Distribution Division, NESCO Ltd., Hatibandha, Lalmonirhat Through Outsourcing.
7	Invitation Ref. No.	বিবিবি/নেসকো লিঃ/হাতীঃ/২৭.২৯৮৫.৪৯.০১.২১.১১৪৫
8	Date	২১/০৯/২০২১
<b>KEY INFORMATION</b>		
9	Procurement Method	Open Tendering method (OTM)
<b>FUNDING INFORMATION</b>		
10	Budget and Source of Funds	Revenue Budget (Own fund of NESCO Ltd.)
11	Development Partners (if applicable)	N/A
<b>PARTICULAR INFORMATION</b>		
12	Project/Programme Code (if applicable)	N/A
13	Project/Programme Name (if applicable)	N/A
14	Tender Package No	NS-02 (FY 2021-2022)
15	Tender Package Name	As in SL. No. 6
16	Tender Publication Date	22/09/2021
17	Last Date and time for Selling the tender document	07/10/2021 up to 12:00 P.M (BST)
18	Last Date & Time for Submission of Tender	09/10/2021, 12 P.M (BST)
19	Tender Opening Date & Time	09/10/2021, 12:30 P.M (BST) (Tenderers or their authorized representatives, if any, are allowed to attend).
20	Name and Address of the Office(s) -a) Selling Tender Document -b) Receiving Tender Document -c) Opening Tender Document	(a) Office of the Superintending Engineer, O & M circle-2, NESCO Ltd., College Road, Alamnagar, Rangpur & Office of the Executive Engineer, Sales & Distribution Division, NESCO Ltd., Hatibandha, Lalmonirhat. (b+c) Office of the Executive Engineer, Sales & Distribution Division, NESCO Ltd., Hatibandha, Lalmonirhat.
21	Place/Date/Time of Pre-Tender Meeting	As per Tender Document.
<b>INFORMATION FOR TENDERER</b>		
22	Eligibility of Tenderer	As per Tender Document.
23	Brief Description of Goods/Works	Recruitment of Office Assistant, MLSS, Cleaner for Office of the Executive Engineer, Sales & Distribution Division, NESCO Ltd., Hatibandha, Lalmonirhat.
24	Brief Description of Related services	As per Tender Document.
25	Price of Tender Document	TK 1,000/= (One Thousand Only) to be paid in the form of Bank Draft/Pay order (Non-refundable) in favor of "DD. RAO, NESCO Ltd., Rangpur"
26	Tender Security Amount BDT 25,000.00 (Taka Twenty Five Thousand) Only.	Completion Time 12 (Twelve) months from the date of contract signing Or, Date specified in contract agreement
<b>PROCURING ENTITY DETAILS</b>		
27	Name of Official Inviting the Tender	Md. Abdul Matin
28	Designation of Official Inviting Tender	Executive Engineer
29	Address of Official Inviting the Tender	Sales & Distribution Division, NESCO Ltd., Hatibandha, Lalmonirhat.
30	Contact Details of Official Inviting the Tender	Tel: +01730783322, E-mail: xen.snd.hatibandha@nesco.gov.bd
31	The procuring entity reserves the right to accept or reject any/all tenders prior to acceptance without assigning any reason whatsoever.	

*Md. Abdul Matin*  
21/09/21  
(Md. Abdul Matin)

Executive Engineer  
Sales and Distribution Division  
NESCO Ltd., Hatibandha, Lalmonirhat



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**Copy To: For distribution & kind acknowledgment-**

- 1) Managing Director, NESCO Ltd, Rajshahi.
- 2) Executive Director (Technical/Finance), NESCO Ltd, Rajshahi.
- 3) Chief Engineer, Distribution Zone, NESCO Ltd, Rangpur.
- 4) Superintending Engineer (Procurement), NESCO Ltd, Rajshahi.
- 5) Superintending Engineer, O&M Circle-2, NESCO Ltd, Rangpur.
- 6) DD, RAO, NESCO Ltd, Rangpur.
- 7) Assistant Manager, PR Division, NESCO Ltd, Rajshahi (With request for publishing in at least two national newspapers).
- 8) Assistant Engineer, S&DD, NESCO Ltd, Hatibandha, Lalmonirhat.
- 9) Junior Account Assistant, S&DD, NESCO Ltd, Hatibandha, Lalmonirhat.
- 10) Office Copy

*Signature*

21/09/21

(Md. Abdul Matin)

Executive Engineer

Sales and Distribution Division

NESCO Ltd, Hatibandha, Lalmonirhat