



Ministry of Power, Energy & Mineral Resources
Northern Electricity Supply Company PLC

(An Enterprise of Bangladesh Power Development Board)
Head Office, Biddut Bhaban, Hetem Khan, Rajshahi-6000,
E-mail: hr.admin@nesco.gov.bd, Tel: +880721771670
www.nesco.gov.bd

Office of DGM
(Admin & HRD)

Memo No: 27.29.0000.011.07.002.24-02

Date: 04-03-2024

INVITATION FOR TENDER

1	Ministry / Division	Power Division, Ministry of Power, Energy & Mineral Resources.			
2	Agency	Northern Electricity Supply Company PLC			
3	Procuring Entity Name	Office of Deputy General Manager (Admin & HRD)			
4	Procuring Entity Code	Not used.			
5	Procuring Entity District	Rajshahi			
6	Invitation for	Procurement of Outsourcing Services such as Driver, Computer operator, MLSS Cleaner etc., for MD office, ED (Admin & HRD) office, GM (Admin & HRD), Legal & Company Affairs office, DGM (Admin & HRD) office, Dhaka liaison office & rest house, Customer care and other offices.			
7	Invitation Ref. No.	27.29.0000.011.07.002.24-02			
8	Date	04-03-2024			
KEY INFORMATION					
9	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
10	Budget and Source of Funds	Revenue Budget (Own fund of NESCO PLC)			
11	Development Partners (if applicable)	N/A			
PARTICULAR INFORMATION					
12	Project / Programme Code (if applicable)	N/A			
13	Project / Programme Name (if applicable)	N/A			
14	Tender Package No	NS-02			
15	Tender Package Name	As in SL. No. 6			
16	Tender Publication Date	04-03-2024			
17	Last Date and time for Selling the tender document	18-03-2024, 02.00 P.M (BST)			
18	Last Date & Time for Submission of Tender	19-03-2024, 11.00 A.M (BST)			
19	Tender Opening Date & Time	19-03-2024, 11:15 A.M (BST)			
20	Name and Address of the office(s) - Selling Tender Document - Receiving Tender Document - Opening Tender Document	Office of Deputy General Manager (Admin & HRD), NESCO PLC, Bidyut Bhaban, Hetem Khan, Rajshahi.			
21	Place/Date/Time of Pre-Tender Meeting	As per Tender Document.			
INFORMATION FOR TENDERER					
22	Eligibility of Tenderer	As per Tender Document.			
23	Brief Description of Goods/Works	Procurement of Outsourcing Services such as Driver, Computer operator, MLSS Cleaner etc., for MD office, ED (Admin & HRD) office, GM (Admin & HRD), Legal & Company Affairs office, DGM (Admin & HRD) office, Dhaka liaison office & rest house, Customer care and other offices.			
24	Brief Description of Related services	As per Tender Document.			
25	Price of Tender Document	BDT 1,000/-			
26	Lot No.	Identification of Lot	Location	Tender Security Amount	Completion Time
	1	As in SL. No. 6	NESCO PLC Rajshahi.	BDT:1,30,000/- in favour of 'DGM (Admin& HRD), NESCO PLC.'	12 Months
PROCURING ENTITY DETAILS					
27	Name of Official Inviting the Tender	Md. Rahmat Ullah -Al -Faruq			
28	Designation of Official Inviting Tender	Office of Deputy General Manager (Admin & HRD)			
29	Address of Official Inviting the Tender	Office of Deputy General Manager (Admin & HRD), NESCO PLC. Bidyut Bhaban, Hetem Khan, Rajshahi.			
30	Contact details of Official Inviting the Tender:	E-mail: hr.admin@nesco.gov.bd			
31	The Procuring entity reserves the right to accept or reject any/all tenders prior to acceptance without assigning any reason whatsoever.				

Rahmat Ullah
04.03.2024

(Md. Rahmat Ullah -Al -Faruq)
Deputy General Manager (Admin & HRD)
Office of Deputy General Manager (Admin & HRD)
NESCO PLC